

**Letter No:** GBL/BBAU/2019/283

**Date:** 11/10/2019

**Notice**

**Subject: Empanelment of Vendors for supply of Books to Gautam Buddha Central Library, Babasaheb Bhimrao Ambedkar University, Lucknow - 25**

Gautam Buddha Central Library, B.B.A.U., Lucknow invites proposals for Vendor Empanelment from the reputed vendors/distributors/library suppliers for supply of books. The vendor will be registered/empanelled under the following terms and conditions:

**Terms and Conditions:**

- i. The empanelment shall be valid for a period of 02 years from the date of finalization of the Book Vendors Empanelment process.
- ii. A participating Book Vendor should have the valid certificate of Members of Good Offices Committee/ National or State Level Book Association and must produce its certificate while participating.
- iii. The vendor should be an income taxpayer from the preceding three years, a documentary proof i.e. Audited Balance Sheet, copy of GST, PAN, TAN, etc with copy of ITR should be submitted while participating.
- iv. The vendor should submit a valid registration certificate of their Book Shop/Office/Firm.
- v. The Annual turnover of the participating vendors should be not less than 01 (One) Crore for preceding three years, documentary proof (certificate from Chartered Accountant) should be submitted.
- vi. The vendor should have an experience of supplying the books in minimum 05 (five) libraries of Government Universities/Institutions of National repute.
- vii. The participating vendors must be give consent of supply of at least 75% of books from the order they awarded, failing which any action may be taken by the library against them, like, cancellation of order, declaration of Black listing of vendors, no future participation for future empanelment of those type of firms, etc.
- viii. The supply order shall be valid for 90 days only from the date of dispatch after that, the order automatically stands cancel.
- ix. In case of foreign edition a certificate would be required from the supplier that "Indian reprint/edition is not published" for the title (mention the name of title).
- x. Only Paper Back edition would be supplied, wherever available. If Paper Back editions are not supplied then a certificate would be submitted stating that "No

Paper Back edition for the Book(s) [mention the name of title(s)] is/are available". **The book(s) must be of latest edition.**

- xi. In case of foreign publications, the rate of conversion of foreign currencies to in Indian currency shall be according to the GOC rate on date of issue of purchase order/as per latest GOC rates.
- xii. The cost of transport shall be borne by the supplier.
- xiii. The participating vendor(s) should have to certify that the prices have been correctly charged in accordance with the Publisher's /Importer's/Distributor's Invoices and Publisher's catalogues, any deviation in rates may lead to panel action as mentioned in para VIII or as deemed fit by the University.
- xiv. The minimum discount rates shall be applicable as under:

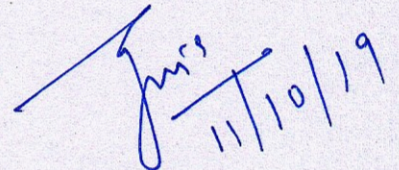
| S.N. | Category of Books          | Discount Rate in % |
|------|----------------------------|--------------------|
| 1.   | Price Below Rs. 50,000     |                    |
| i.   | Paper Back Volume          | 21%                |
| ii.  | Hard Bound Volume          | 23%                |
| 2.   | Price Rs. 50,000 and above | 30%                |
| 3.   | Government Publications    | Nil                |

Interested book suppliers/vendors should submit proposals in sealed envelope super scribing "**Application for Empanelment/Registration of vendors for supply of Books**" with proper and valid documentation to the university within 21 days from the date of the issue of this notice. The proposal should be addressed to the **University Librarian, Gautam Buddha Central Library, Babasaheb Bhimrao Ambedkar University, Vidya Vihar, Raebareli Road, Lucknow - 226025 (U.P.)**.

**Librarian**

**Copy to:**

1. SO to Hon,ble VC for kind information.
2. PS to Registrar.
3. PS to FO.
4. I/c University Website for uploading on the Website.
5. Notice Board University/Library.

A handwritten signature in blue ink, followed by the date 11/10/19.

**Librarian**